



Getting Ready for Your Adventure

Thank you for booking at Beaudesert Outdoor Activity Centre.

In this pack you will find all of the information required to make your time at Beaudesert a successful one.

There is information on activities, buildings and camping spaces and our site rules.

Please feel free to share this information with the other members of your group, and to contact us if you have any questions on the details below.

If you feel we have missed anything out, please let the Guest Services Team know, as we will be happy to add additional information.

Beaudesert Outdoor Activity Centre
Cannock Wood, Rugeley, Staffordshire, WS15 4JJ

www.beaudesert.org.uk

info@beaudesert.org.uk

Tel: 01543 682278

Registered Charity Number 522603

Getting here and Checking In

Using the site post code (WS15 4JJ) will bring you to the main track into the site. Just follow the track, keeping left, until you get to the car park.

If coming from the north (via Rugeley), Sat Navs try to take you through the rear of the campsite, but this is not possible as it is through farmers fields. Aim for Gentleshaw first, turning right towards Cannock Wood, then follow the signs for Beaudesert.

We ask that the main group leader checks in at Reception on arrival. We will give you a simple Welcome Pack, Feedback Form and any keys that you require. Any other leaders and guests can go directly to your site or building.

We recommend that, as Beaudesert is quite large, it is an excellent idea for leaders to meet guests on the main car park and direct them to the site or building.

Contacting us while you are on site

If you have any questions please raise these with the Guest Services Team in Reception.

Reception is open:

9.00am—5.00pm	Monday—Thursday
9.00am—8.00pm	Friday
8.30am—5.00pm	Saturday and Sunday

In case of emergency a member of staff is on call on 07407 224679.

Please only use this number in the event of an emergency. All other issues should be addressed to the Guest Services Team in Reception.

Payment

Please make payment in Reception before departure.

We sometimes allow groups to make payments after departure (for example in the case of schools where the LEA pays invoices). Where this is the case, please ensure that payment is made within four weeks of the invoice date.

Please provide your numbers for who has been on site on the back page of the Welcome Pack and return it to Reception. This will ensure that we can produce an accurate invoice for payment.

Feedback

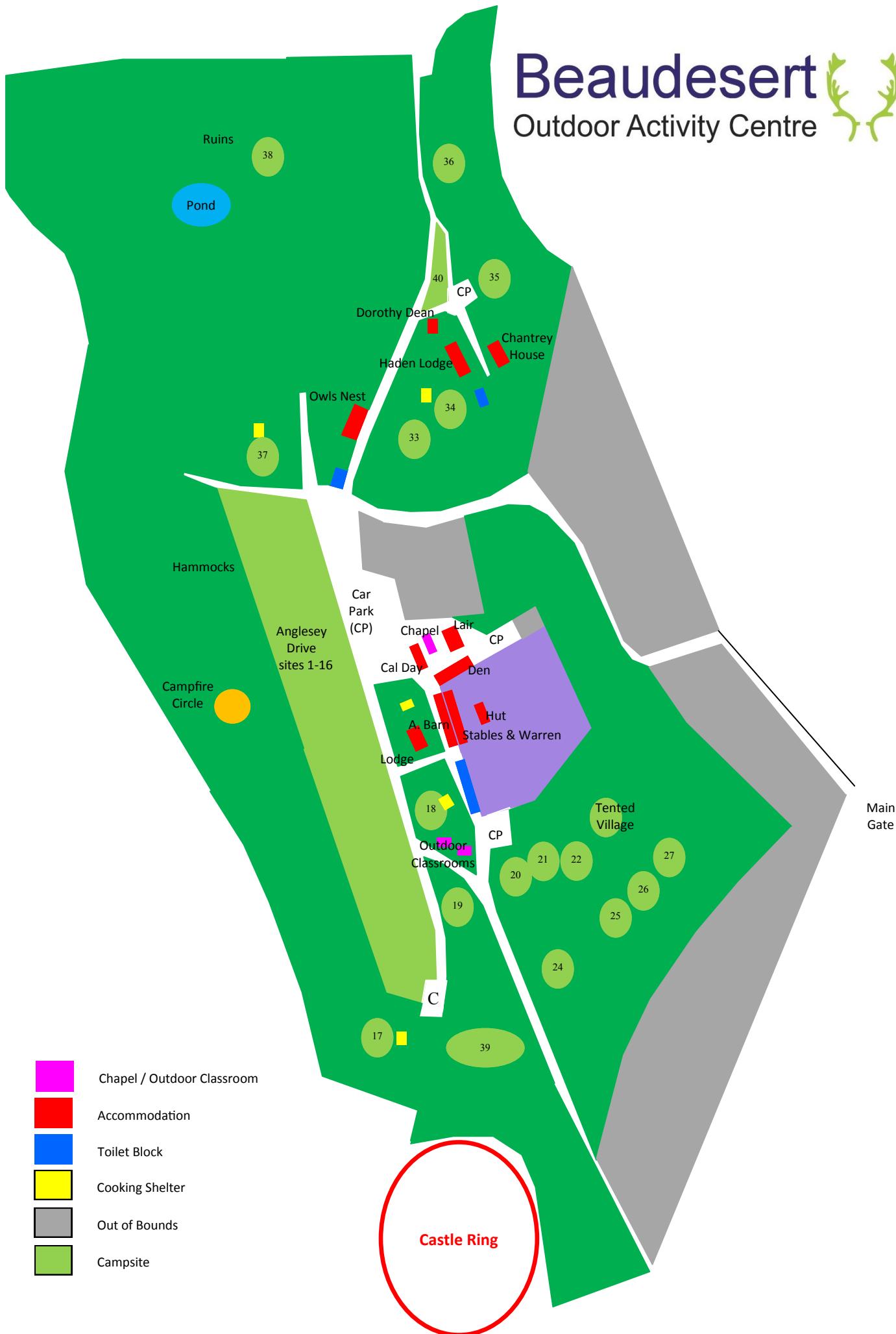
We welcome feedback from all of our customers. Please complete the form on the inside pages of the Welcome Pack and leave it at Reception before you depart. We are equally interested to hear what your young people's views are as well.

Checking Out

Please can the group leader 'check out' just before departure. This is when many groups pay, deliver feedback forms and return any keys.

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Activities

Booking Activities

We are keen to provide the best possible learning experience for your young people. If you have any specific objectives, please let the Guest Services Team know these as early as possible so that we can pass these to the activities team.

If you haven't already done so, please book any activities that you require as soon as possible. Should you need to amend your activities, perhaps as a result of increased or decreased numbers, please try to do this as soon as possible as well.

The Guest Services Team are more than happy to assist you with planning your programme, and will also be able to suggest activities off site. Please contact them for further information.

If you require any post-booking learning activities, please contact us, and we will endeavour to provide these where possible.

Consent and Medical Forms

You should have received medical and consent forms for activities with this document. If not, they are available from our website. Please arrange for these to be completed if you are using the activities, and return them two weeks before your booking commences.

The Activities Team will use this information to ensure that they cater for the individual needs of the members of your group.

Please keep the consent for rifle shooting and bring this with you to your rifle sessions. The instructor will need to see these before they allow your group to use the rifle equipment.

Failure to provide consent forms prior to the commencement of activities will mean that participants will be unable to take part in activities.

Where to meet for activities

Please meet at the activity location.

For water and quarry activities please meet at Reception 20 minutes before your activity.

Except on 'Queue and Do' session, a leader from each group needs to be present on activities to manage the behaviour of the young people.

Self Led and Self Instructed Activities

Where activities are self-led or self-instructed, the Group Leader is responsible for all of the equipment and facilities that are used. Such activities must have a competent adult, who confirms to the centre that they have full responsibility for the activity. The adult needs to go to the activity office at least ten minutes before the activity to collect any equipment and instructions.

We allow you to use your own qualified instructors on certain activities on site. These are Abseiling, Air Rifles, Archery, Climbing and Raft Building. Instructors must have appropriate qualifications, which are specified on the current price list. With the exception of rafting, groups must provide their own equipment when using these activities. Please provide original copies of certificates to Reception prior to the activity commencing.

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Activities Map



Kit List

For all activities we would recommend people consider the weather before arriving on sessions. This may include bringing or wearing waterproofs, extra warm clothing, a hat and gloves, or sun cream. Bringing a water bottle is also recommended.

Certain activities require participants to wear or bring appropriate clothing and footwear. This is outlined as follows:

Activity	What to wear or bring	What not to wear
All off-the-ground Activities (Inc. Abseiling, Climbing, Zip Wire, High Ropes, , Jacob's Ladder, Giant Swing, Via Ferrata , Eliminator , Crate Challenge)	Sturdy footwear Tops that cover the shoulders, shorts that cover the thighs	Flip flops, crocs, open toed shoes, sandals
Archery	Flat shoes Close fitting long or short sleeves	Flip flops, crocs Avoid loose clothing
Low Ropes, Challenge Course and Sensory Trail	Sturdy footwear Long hair tied back	Shorts
Water Based Activities	Warm clothing (fleeces, layers), closed toe shoes, old clothes, glasses retainer. Bring a bag containing dry change of clothes, shoes and towel for after the activity session	Flip flops, wellingtons, crocs, jeans Heavy slow drying clothes
Pedal Karts	Long sleeves, long socks that cover the ankles Any removable mouth braces must be taken out	Open toed shoes Loose clothing
Other activities	Walking boots or trainers. Long sleeved tops should be available.	Sandals

Things to Remember

You are responsible for your young people at all times. The only time that we take on some of this responsibility is during instructed activities when we take responsibility of the safety of everyone on the activity and the successful delivery of a high quality experience.

Dogs and other pets are not allowed on our site.

As a centre we aim to be considerate of our visitors and neighbours. All groups need to keep noise to a minimum between the hours of 11.00pm and 7.00am.

Smoking on our site will only be permitted by persons over 16 years of age, and only in the designated smoking areas.

Alcohol on our site may only be consumed by persons over the age of 18 years, only on your own campsite or in the building you have booked, and not in front of anyone from other groups.

The digging of waste pits on our site is not allowed.

Ground fires are only allowed on dedicated fire bases; altar fires must be used on other parts of the site, and are freely available.

Generators are not allowed on site, except by prior arrangement.

Building hire expectations

When vacating your building please ensure that you leave yourself time to carry out the following before handing the keys back:

- All washing up should be completed, dried and put away.
- Clean the kitchen and leave it as you found it, if not better.
- Vacuum all carpets, sweep and mop all other floors.
- Strip used sheets from the beds and leave in one pile in the main room.
- Empty all bins and dispose of rubbish in the main site recycling and refuse bins.
- Turn the heating controls down to 15°, check all cooking appliances are off and turn off lights.

If you leave buildings clean and tidy it enables us to keep our prices low for you. Any groups that do not comply with the above will be charged for additional cleaning services as per our terms and conditions. If you are in doubt as to whether you have achieved the above please contact Reception. The Guest Services Team would be happy to check the building before you depart.



Interested in any of our regular events?

ICE BREAKER

24th—22nd February 2017

Following last years' success it has returned:

Campfire, on-site activities, inflatable zone, evening entertainment, laser games, mini diggers and huge bushcraft skills arena on Sunday morning.

Cost for the weekend: £20 per young person. Leaders FREE. Day rates available.

SPLASH!

5th—12th August 2017

A great value, action-packed summer camp. Splash! allows leaders to relax as you hand the programme over to us.

The week includes lots of activities and optional day trips (e.g. to a theme park).

Cost: £80 per young person. Leaders £20. Days out from £25.

SPOOKTACULAR

27th - 29th October 2017

Beau turns eerie for the weekend with lots of activities, Grimms grotto, spiders webs, spooky mazes, zombie survival, the haunted hike, the abandoned cinema, a crackling campfire, pumpkin carving, creepy craft, cooking cauldrons and the monsters ball.

Weekend ticket £24, Leader £10.

Buildings charged at normal rate.

FIREWORKS

Wednesday 1st November

6pm till 8pm

Join us for a fantastic family firework display.

Ticket includes 2 firework displays, bonfire, a hot dog and drink.

Adults £6 Children £5.

CHRISTMAS KICK OFF

Winter Wonderland Day Visit 2nd or 9th Dec

Packed day visit, includes lunch & visit to Santa. £20 per young person, £10 per leader

Visit Santa 2nd, 3rd, 9th or 10th Dec

Follow the trail and find Santa.

£4 per young person, leaders free.

Christmas Campfire 2nd or 9th Dec

8pm in the Campfire Hollow followed by visit to Santa & hot dog and drink.

£6 per young person, leaders free

BIRTHDAY PARTIES

Bring eleven of your friends along for an adventure birthday party that none of you will ever forget.

2 hours of adventure activities.

£12 per young person.

Suitable for ages 6 to 16.

Party invites included.

Outdoor shelter for you to bring your own picnic/party tea.

Hot drinks on sale for adults.