



Beaudesert Park

Campsite and Activity Centre

Date received by site office:-

Activity Booking Form 2016

Group Name _____

Booking Reference _____

Dates in Camp/Residence:
(if applicable) From: _____ To: _____

Name of Leader _____

Contact Number/Email _____

Session Times	Via Ferrata Times	Raft Building & Coracles Times
1. 9.00 – 10.00	1. 9.15 - 10.45	1. 9.15
2. 10.00- 11.00	2. 10.15 - 11.45	2. 10.15
3. 11.00 – 12.00	3. 11.15 -12.45	3. 11.15
4. 12.00 – 13.00	4. 12.15 - 13.45	4. 12.15
5. 13.00 – 14.00	5. 13.15 -14.45	5. 13.15
6. 14.00 – 15.00	6. 14.15 – 15.45	6. 14.15
7. 15.00 – 16.00	7. 15.15 – 16.45	7. 15.15
8. 16.00 – 17.00	8. 16.15 – 17.45	8. 16.15
9. 17.00 - 18.00	9. 17.15 – 18.45	9. 17.15
10. 18.00 – 19.00	10. 18.15 – 19.45	10. 18.15
11. 19.00 – 20.00	11. 19.15 – 20.45	11. 19.15
12. 20.00 – 21.00		

Activity	Date(s)	Sessions Times(s)	Alternatives
Beaudesert Instructor Led Activities			Occasionally it is not possible for us to provide the activities at the times or order you have requested. If this is the case, would you like us to design your program when facilities and instructors are available? Yes / No
Equipment Hire			
Sorry we <u>do not</u> hire out the High Ropes, Abseil & Via Ferrata for self-led groups.			

To help Beaudesert plan for your visit - please provide a short summary for the reason for your trip; any learning outcomes; and anything else you feel we should know about.

If you have more detailed Learning Outcomes or Aims; or medical conditions; or additional needs you think we need to know about, we have a detailed pre-visit questionnaire. Would you like this pre-visit questionnaire? **Yes / No**

By signing this activity booking form I confirm that all parents/guardians of the participants are fully aware of the activities being undertaken and the risks involved. If required, see www.beaudesert.org for the Risk Assessments of each activity.

Signed Date.....

Please contact reception on 01543 682278 if your group requires any guidance on activity suitability.

WE ASK YOU TO READ THE FOLLOWING BOOKING CONDITIONS & INFORMATION CAREFULLY

- ❖ Instructed activities should be booked **14 days advance** and are subject to instructor availability.
- ❖ Groups wishing to cancel sessions must do so a minimum of **14 days** in advance in writing.
- ❖ Cancellations made 14 days or less prior to arrival will incur 50% of the cost.
- ❖ Cancellations made 7 days or less prior to arrival will incur 100% of the cost.
- ❖ Activities can only be booked by submitting an activity booking form.
- ❖ A verbal booking must be confirmed in writing on an activity booking form.
- ❖ All activities are run at Beaudesert's discretion and are subject to satisfying safety requirements.
- ❖ Session times cannot over-run.
- ❖ Group sizes can change to accommodate the age and ability of the individuals.
- ❖ Restrictions may apply to late afternoon and evening sessions due to availability of natural/floodlighting.
- ❖ Smoking is not permitted on or around any activity.
- ❖ Beaudesert Park does everything possible to run booked activities. However, there may be times where due to circumstances beyond their control that an activity may have to be rescheduled, cancelled, or an alternative activity offered. If cancellation is the only option available, a refund for that activity will be provided. We will cancel activities in adverse weather conditions including strong winds & lightning.
- ❖ All our activities adhere to our Risk Assessments. Copies of these are available through the site office or our website.
- ❖ Beaudesert consent forms **MUST** be submitted on arrival for each participant.
- ❖ Shooting declaration forms should be handed in at the start of all rifle sessions.
- ❖ You will provide the Beaudesert instructor with a "Participant List & Group Medical Form". This is a list of participant's names, and information regarding medical conditions & additional needs at the start of the activity session.
- ❖ Please advise Beaudesert in writing of any complex medical conditions, learning & behavioral needs at least 2 weeks before the activity sessions. We will share this information with the instructor(s), and we will do our best to adapt the session(s) to meet the needs of the young person.

Raft Building & Coracles Activities

- ❖ All participants **MUST** be able to swim 20m with a buoyancy aid.
- ❖ All participants **MUST** bring a change of clothes in order to take part in this activity
- ❖ Footwear must be worn at all times whilst on the water, No Wellies / Crocs
- ❖ Ask at reception upon arrival for details of where to meet instructor

All other Instructed Activities

- ❖ Wear boots or trainers, (no wellies/Crocs/sandals)
- ❖ All piercings and neckerchiefs are to be removed
- ❖ Arms to be covered for Archery and Abseiling.
- ❖ Please go directly to activity location to meet your Instructor
- ❖ Greasy Pole - Remember to leave time for changing out of wet clothes after this activity

Equipment Hire

- ❖ Report to Reception at least 10 minutes before session start time to be issued with equipment.
- ❖ You are responsible for ensuring the competence of your instructor and completing your own risk assessment. You should as a minimum follow our risk assessment. You must provide evidence of current NGB qualifications for Archery and Air Rifles. You can hire the archery & rifle ranges, but all equipment must be supplied by the group.
- ❖ We do not hire out the High Ropes, Abseil & Via Ferrata facilities.

It is very important that groups are aware of the minimum age requirements and maximum group sizes for activities. These are as follows:

- All instructor led activities have a maximum group size of 12.
- If adults wish to actively participate in the activities they must be part of the above ratio.
- Minimum age 6 years: Archery; Climbing Wall; Crate Stacking; Traverse Wall; Monkey Trees; Tree Climbing; Circus Skills; Low Ropes; Orienteering; Coracling (Water activity); Raft Building (Water activity & Minimum 2hr booking) Sensory trail/Nightline
- Minimum age 8 years: Abseiling; Jacobs Ladder; Eliminator; Bivouac Building; Air Rifles; Axe throwing
- Minimum age 10 years olds: Aerial Runway; Via Ferrata (Minimum 1 ½ hour booking)

By signing below you confirm that you have read the above information, including the minimum age requirements and maximum group sizes; you will ensure that all participants are adequately prepared for the sessions they will undertake at Beaudesert; you will provide Beaudesert with medical & additional needs information; and that you agree to the cancellation policy as outlined above.

Signed Date