

Beaudesert

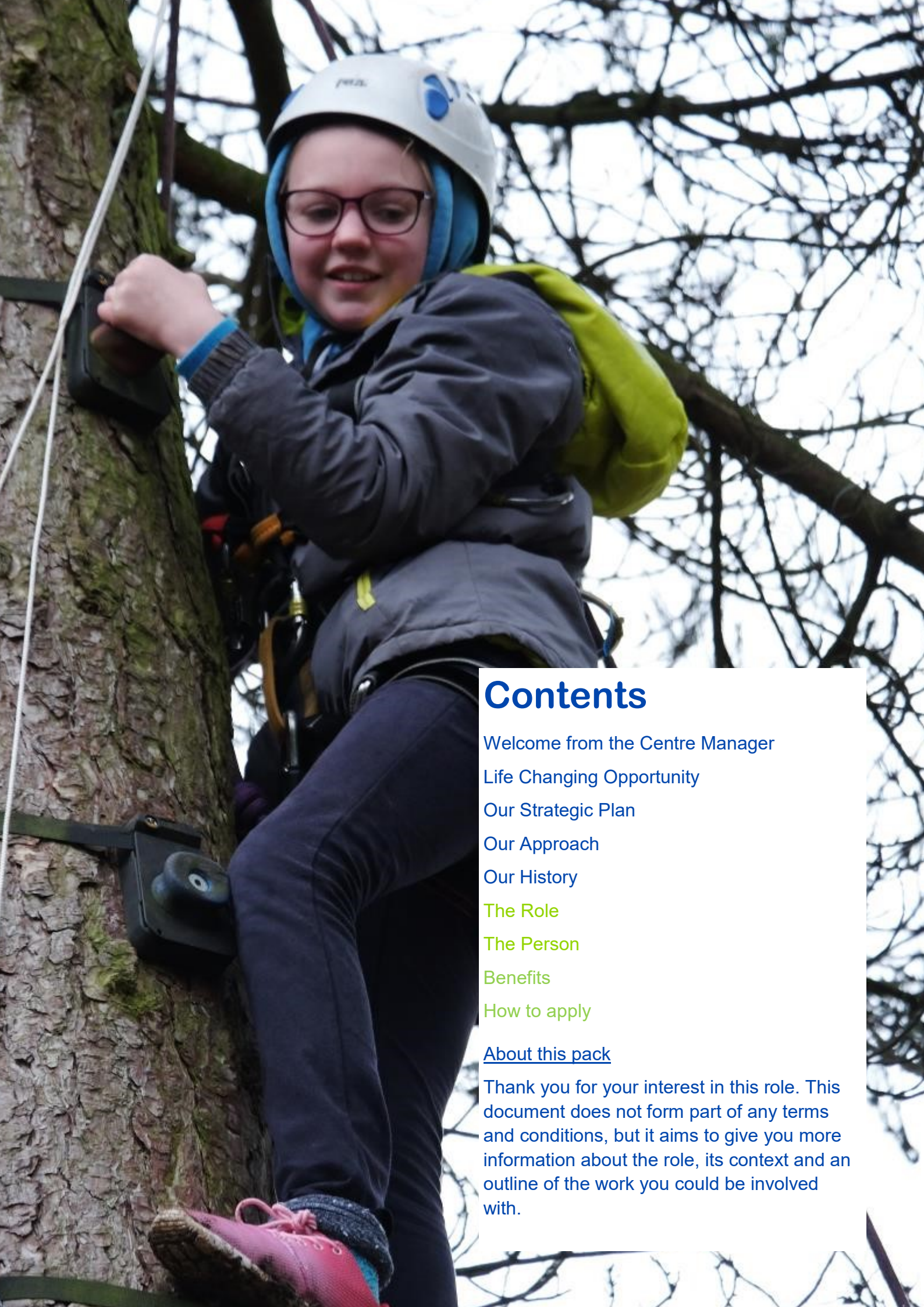
Outdoor Activity Centre



Activity Instructor 2020

Application Information Pack





Contents

[Welcome from the Centre Manager](#)

[Life Changing Opportunity](#)

[Our Strategic Plan](#)

[Our Approach](#)

[Our History](#)

[The Role](#)

[The Person](#)

[Benefits](#)

[How to apply](#)

[About this pack](#)

Thank you for your interest in this role. This document does not form part of any terms and conditions, but it aims to give you more information about the role, its context and an outline of the work you could be involved with.

Beaudesert

Outdoor Activity Centre



Welcome

Thank you for your interest in this role.

Beaudesert Outdoor Activity Centre provides outdoor experiences for young people from all backgrounds. We offer life changing experiences and we help to develop confidence, teamwork, leadership and communication through outdoor activities.

For us, outdoor adventure is about opportunity and that's what young people need more than anything else. From support and friendship to new skills and renewed confidence, outdoor adventure brings the spirit of optimism and practicality to its work. Outdoor adventure is for all young people.

At Beaudesert Outdoor Activity Centre we believe that all young people have great things to offer. We give them the opportunity to discover their potential, benefit from our positive supporting environment and make a difference. Whether it's making new friends around the campfire, playing a starring role in a team activity or developing leadership skills in an outdoor environment, we lift spirits, recognise achievement and raise aspirations through outdoor activities.

All of this is made possible by our fantastic grounds and facilities and a dedicated team of staff. Positive role models are vitally important. We want to inspire a new generation of young people who love the outdoors and are filled with enthusiasm and spirit to make things better for themselves and those around them.

We welcome applications from anyone over the age of 18 years of age for this role.

Nigel Ruse

Centre Manager



LIFE CHANGING ADVENTURE

Beaudesert Outdoor Activity Centre delivers around 50,000 activity days to young people every year. We help young people explore their potential, grow in confidence and become active members of their community. We make a positive impact on young people and the adults who visit.

Offering over 40 different types of activity from abseiling to coracling to via ferrata to archery to high ropes to fire lighting, our activities help young people from pre school age through to 25 year olds grow in confidence and achieve their potential.

This is only possible through the efforts of our staff. We employ people who are passionate about the outdoors and passionate about making a difference. Our staff genuinely enjoy their jobs. There is nothing more rewarding than helping a young person overcome their fears, seeing the quiet and shy one in a group playing a starring role in a team building activity and waving off a coach full of happy children who are full of memories they will keep forever.



“Every child has the right to adventure. Life is about grabbing opportunities. It’s all about friendship and fun and adventure— people who might not normally have the chance for adventure.”

Bear Grylls, Chief Scout

Beaudesert

Outdoor Activity Centre



OUR STRATEGIC PLAN

We are continually working towards our 2016 - 2021 strategic plan with a focus on growing the following key areas:

Our aims:

Facilities: to provide an infrastructure that delivers good quality residential facilities in line with customer expectations;

Partnership: to work in partnership with customers and facilitate their programme provision;

Learning: to create an inspirational learning environment for our visitors;

Activities: to deliver high quality, recreational and adventurous activities that are valued by our visitors;

Conservation: to maintain and conserve the parkland of Beaudesert, and to preserve the ruins of Beaudesert Hall;

Good employer: to create a working environment this attracts and retains high calibre employees, and to develop the talents of our employees in line with the needs of the Organisation;

Caring: to inspire a caring and responsive approach to serving young people, our local community and society;

Safe and secure: to provide the highest standards of health and safety in all aspects of the Charity's operations, including child protection.



OUR APPROACH

If we are to achieve such an ambitious agenda we need to be clear on the principles that will define the way we work. These principles are:

Results focused

- Ambitious but realistic targets have been agreed, we aim to double the number of young people using our facilities by 2021

Partnership working

- We make a bigger impact when we work with other people in the industry. Currently we work with partner companies delivering the NCS programme, Princes Trust and organisations such as The Scout Association and Girl Guiding UK

Innovation

- We encourage all of our staff and our customers to think of and suggest new ideas. Feedback is key to our development.

Sharing best practice

- We continually share best practice and look at how others in the industry work. Our research to ensure that we are following what is best practice in the industry is key to our success. We are members of the Association of Scout and Guide Centres and the Institute of Outdoor Learning.

Using digital technology

- It is an inescapable fact that we live in a digital world. We need to seize opportunities within digital technology to enable us to communicate to new organisations and a wider community. We are investing in technology to make our processes clearer, more efficient and less time consuming.



OUR HISTORY



The estate at Beaudesert or Beaudesert Park, occupied a large proportion of Cannock Chase. It is assumed that the name derived from the landscape, being French in origin and roughly translated to beautiful wilderness. The first Beaudesert Hall was occupied as early as 1292 and in the early 14th century it was the palace of the Bishop of Lichfield and Coventry. Later it was owned by Henry Paget.

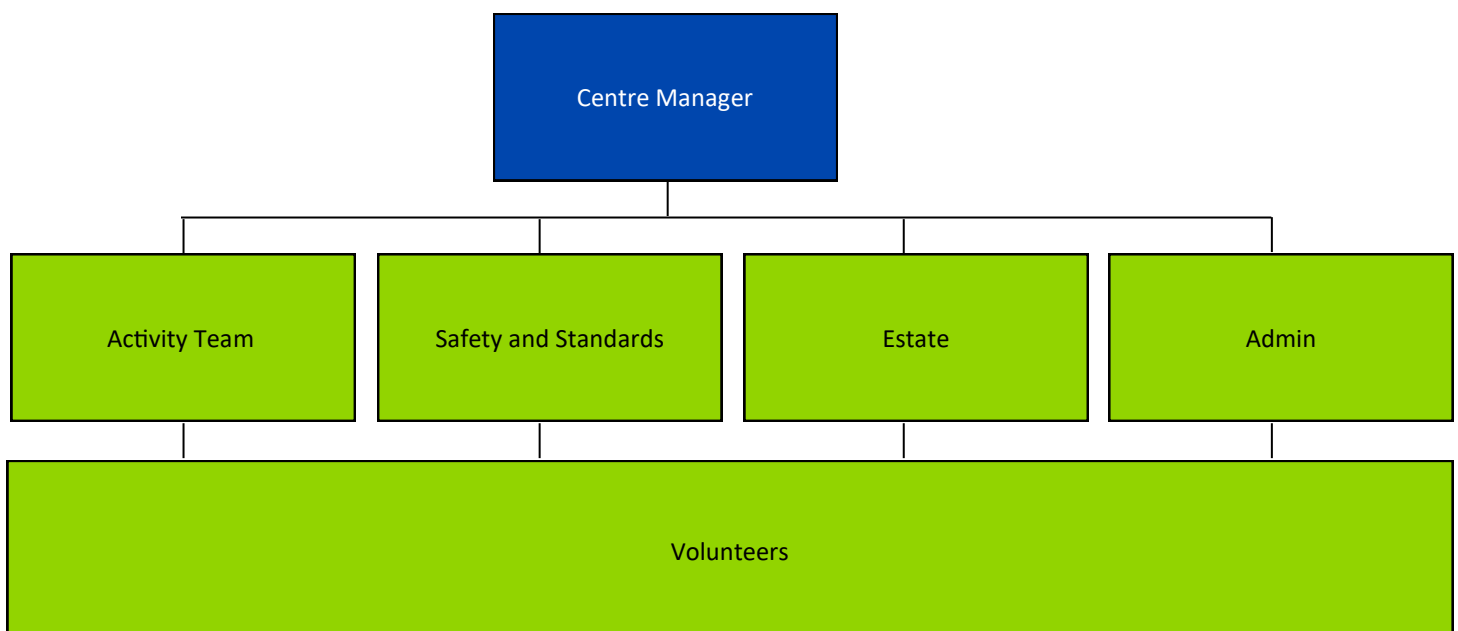
In 1937 Lord Anglesey gave 123 acres of land on which the gardens stood to the scouts, guides and other associations and organisations having similar purposes. The Beaudesert Trust was set up to administer the land. A camping site was opened on 2 July 1938 by H.R.H. The Princess Royal.

The remains of the hall are still standing and the Walled Garden is now used as our main activity area.



HOW WE OPERATE

Beaundesert Outdoor Activity Centre is based in Cannock Wood, Staffordshire and its operation is divided into four teams with volunteers supporting. This role comes within the Activity Team.



Beaudesert

Outdoor Activity Centre



THE ROLE

The Activity Instructor role will be based within the activity team. Activity instructors work on a 30 hours per week annualised contract. This means that you may work more hours during the summer and less in the winter, but it does give you a regular monthly income throughout the year. It may be possible for you to arrange longer periods of time off in the winter allowing the opportunity for some personal adventures if you enjoy traveling.

We offer an initial one year contract which may be extended or turned into a permanent position after discussion at the end of the year.

As an activity instructor you will train and take assessments to become National Governing Body qualified in archery, fencing, rifle shooting (age dependant), canoeing, and internal assessment by our MIA ropes assessor in climbing and high ropes. You will also take courses in health and safety, first aid and safeguarding.

A typical day in summer is mostly taken up instructing activities to our wide customer base which includes schools, Princes Trust, Scouts, Guides and other youth organisations.

Mixed in amongst that will be day to day tasks such as equipment checks, equipment maintenance and some general centre tasks including cleaning and general maintenance.

In the winter and spring months your day is a mix of training, instructing and maintenance tasks.

At Beaudesert we have a wide range of activities which include via ferrata, coracling, kayaking, raft building, bushcraft, high ropes, climbing, archery, fencing, rifle shooting, bridge building, Tyrolean traverse, traversing wall, pedal karts, zip wires, tomahawk throwing, crazy golf, circus skills and various craft activities. You'll also help with campfires, discos and other evening entertainment and training will be given for this.

There are also opportunities for some instructors to group lead our residential experiences which involves working closely with the group throughout their stay to ensure an enjoyable experience.

Our customers reward our staff with star performer awards which are presented with a nominal monetary reward for each one at our annual review night.

Most importantly our activity instructors are passionate about their jobs, always improving and always going out of their way to make every single activity the best it can be.





THE JOB DESCRIPTION

- Instruct activities
- Equipment maintenance
- Equipment monitoring and checking
- Cleaning
- General maintenance
- Group leading



The Person

Skills and ability

- Good communication skills orally, computer and in writing
- Ability to work well within a team
- Clearly demonstrate an ability to provide first class customer service
- Good at managing their time
- Activity qualifications an advantage but not essential

Knowledge and understanding

- Demonstrate a love and enthusiasm for the outdoors
- Demonstrate an understanding and enthusiasm for customer care

Other essential criteria

- Be aged 18 years or above
- Have transport - Beaudesert is in Cannock Wood (postcode WS15 4JJ)
- Be willing to train and learn
- Be willing to work hard at times and work long hours particularly in the summer
- Have a DBS check and agree to comply by Beaudesert Outdoor Activity Centre's Safeguarding Policy.
- Be flexible

The post holder agrees to abide by Beaudesert Outdoor Activities Centre's health and safety principles and code of conduct and to take all reasonable steps to ensure both their own safety and the safety of others.

The post holder agrees to promote and uphold the principles of equal opportunities in accordance with Beaudesert Outdoor Activity Centre's Equal Opportunities Policy.

The post holder agrees not to disclose any confidential or sensitive information to a third party or outside organisation except where required to do so by law.



Beaudesert

Outdoor Activity Centre



BENEFITS

Salary: Competitive, dependant on age and experience

The post can be live in if required for a single person and shared accommodation can be provided for this if required. We have a 4 bedroom house share on site with free rent and reasonable bills.

If you live on site you will be required to be the overnight duty member of staff on a rota basis.

The nature of this post requires evening and weekend work

Salaries are paid by direct transfer on the last day of the month

Contracted hours of work are 30 hours per week annualised

Location: Beaudesert Outdoor Activity Centre, Cannock Wood, Rugeley, Staffordshire, WS15 4JJ

Holiday entitlement: 34 days per year including the Christmas shutdown pro rata for a 30 hours per week contract which works out to 27.5 full days

Probationary period: this post is subject to 6 months probationary period

Initial 1 year contract

Employee benefits

Beaudesert Outdoor Activity Centre is keen to develop a team of people who enjoy their job and who are valued employees. We offer a range of benefits to add value to your package.

Looking after your health and well being

Sickness absence— Beaudesert Outdoor Activity Centre pays above the statutory minimum requirement

Food and drink—While at work we provide lunch free of charge. Free beverages are available at all times

Looking after your future All employees are able to opt into our NEST pension scheme. The scheme is flexible and so you can take it with you when you leave

Uniform We provide free staff uniform

Training budget We are committed to training and developing our staff

Bonuses A range of small bonuses and payments are made including recognition for star performers nominated by our customers through the feedback scheme

Location Beaudesert Outdoor Activity centre is in Cannock Wood, Staffordshire. It's ideally located next to Cannock Chase where there are opportunities to mountain bike or walk. If you are a climber the Roaches are around an hour away and the Derbyshire gritstone is just over the hour. There are plenty of canals to canoe locally.

HOW TO APPLY

Please submit an application form which can be found on our website at
<http://www.beautesert.org/about-us/join-us>

In your application form please tell us why you are interested in this role. Pay attention to detail in your application form which is the first stage of your application. If you are successful you will be invited to join us for an assessment trial. If you come through that successfully you will be offered an interview where the final decision is made.

Application forms should be emailed to HR@beautesert.org.uk

or posted to Centre Manager, Beautesert Outdoor Activity Centre, Cannock Wood, Rugeley, Staffordshire, WS15 4JJ

Closing date for applications 30th September

Assessment and Interviews to take place during the week beginning 14th October

Successful candidates expected to start 1st November, 1st December, 1st January or 1st February depending on candidates current commitments

If you have not heard back from us by the 14th October please assume that you have been unsuccessful on this occasion

